

STATE ADVISORY COMMITTEE FOR CHILDREN WITH DISABILITIES
ADVISING THE GOVERNOR AND LEGISLATURE

Per RSA 186-C:3-b

(SAC)

New Hampshire Higher Education Assistance Foundation

September 8, 2010

9:00-2:00pm

In Attendance: Brian Balke, Kerry Kimner, Rebecca Ladd, Michelle Lewis, Michelle Rosado, Trisha Swonger, Maureen Tracey, Robin Hefflefinger, Audrey Burke, Karen Staines, Raymond Dailey, Dick Cohen, Sarah Cooley.

Guests: Santina Thibedeau, Alan Pardy, Naomi Preble, Candace Cole-McCrea, Stacey Dailey.

Agenda Item I: Call to Order

Rebecca Ladd, Chairman, called the meeting to order at 9:20am. Rebecca introduced herself as new chairman of SAC and shared about her background.

Rebecca also introduced Brian Balke as the new co-chairman. Brian shared what he does in his position as Assistant Superintendent, for SAU #19 in Goffstown.

Agenda Item II: Approval of June 2010 minutes

Robin Hefflefinger made a motion to approve the June minutes and Michelle Rosado seconded. All in favor with one abstention.

Agenda Item III: Public Comment:

There is a new nomination from the floor: Candace Cole-McCrea, a parent, would like to become a SAC member. Her adopted son has autism spectrum. Brian Balke made a motion to nominate Candace and Michelle Rosado seconded the motion, all in favor. A letter will be sent to the governor's office.

Raymond Dailey also nominated his wife, Stacey Dailey to become a SAC member. Audrey Burke made a motion to nominate Stacey and Michelle Rosado seconded the motion. All in favor. A letter will also be sent to the Governor's office.

Agenda Item IV: Correspondence

Incoming Correspondence: A letter from Michelle Clock requesting her member representation to be changed. She has requested this through Governors' office.

Also, DOE FY'11 Memo #4 Professional Development Opportunity was received from the Bureau of Special Education.

Outgoing Correspondence: IOD letter was sent to the Commissioner of Education.

Agenda Item V: Review and voting on Annual Report 2009-2010:

Thank you to Trisha Swonger for completing the report. Brian Balke recommends to accept the report.

Edits to the Report:

Maureen Tracey noted that the spelling of her name needs to be changed throughout the report.

December 2009 PBIS presentation was from Howard Muscott and Joanne Malloy.

The date on the report cover page should be changed to 2009-2010.

On Page 8~Parent Involvement subcommittee; Heather Thalheimer should be replaced with Michelle Lewis, remove Suzanne Whitney and add Angela O'Connor to the committee.

On Page 7~Legislative subcommittee; remove Heather Thalheimer.

On Page 25/Membership list: Learning Skills Academy has a change in address: should be 1247 Washington Road.

A motion was made by Brian Balke to approve annual report as amended and Audrey Burke seconded. All in favor. Trisha Swonger will send report to Terry Stafford for distribution.

Agenda Item VI: Meeting Time Change

It was suggested to have a longer meeting time each month with no meeting in December. The structure of the meetings would include four subcommittee groups to meet at some point during the meeting for 45 mins (time can be flexible). The meetings will be productive meetings ~ with goals in mind.

After discussion ~it was decided to hold the meetings from **4:30-7:30pm**.

Subcommittees will have attainable goals with an end date to complete, then reporting out to the full group. Once the goals are reached for that specific subcommittee, a new committee will be formed. A template can be used for subcommittee meetings ~ PIC has a sample that can be used.

During subcommittee meetings every month there will be a new member orientation. SAC will utilize both room 12 and 15 for subcommittees to meet. Subcommittees can have speakers if they wish.

For the October meeting: a speaker is already in place to present to the entire group.

Santina is working on a speaker for the November meeting.

Agenda Item VII: SAC changes for the 2010-2011 year:

- There will be four subcommittees.
- Handouts will no longer be put in folders.
- Meeting agenda will be emailed and projected on screen.
- Front desk person will be there until 5pm only, then members later than that can call Rebecca's cell number to enter the building.
- Meeting cancellations due to weather will be done by 10:00am and relayed to members by email and phone calls.

- Visuals: the agenda will be projected on screen-also have equipment set up in 12 as well as 15 for subcommittees use (including infocus).
- Respecting each other.
- Meetings will continue to use “Robert Rules of Orders”.
- Keep information on recommendations and follow up on them. Include in annual report a review of the recommendations and report what was acted upon.

Agenda Item IX: PBIS discussion from June.

Maureen Tracey would like to look at other motions for PBIS and hold off on making a formal motion. Raymond Dailey made a motion to table the discussion until the October meeting; Brian Balke seconded. All in favor.

Agenda Item X: Rescinding approval of annual report.

It was noted that the amendments were omitted from the copies handed out of the draft annual report in error.

Cheryl Pacquette made a motion to withdraw approval of the draft annual report and suggested reopening discussion on the approval of the report including amendments, at the October meeting. Brian Balke seconded the motion. All in favor.

Agenda Item XI: Setting of sub committees

Subcommittee's suggestions :

- Rebecca would like to have a subcommittee on rural education.
- A SAC subcommittee concerned with legal issues.
- Guidelines subcommittee to deal with deadlines, membership revoked because of lack of attendance etc.
- Focus on transition sub committee. Indicator 13, high school transition, post secondary and early intervention for preschool. It was suggested to have districts that are doing well come in to share knowledge and bring in outside organizations and colleges. Focus also on transition issues for ages 14-21. Jen Cunha from PIC is a good resource.
- Sub committees' with-in framework of indicators with specific goals and objectives.
- Looking at difference in NECAP scores between sped students vs. general education students, including other states. Also important to bring in districts that are having a hard time and assist them in their challenges.

After much discussion the Four Subcommittees below were developed:

Sub group	Indicators	Focal points	Existing resources	Possible members
1	1, 2, 4, 13, 14	<ul style="list-style-type: none"> • Court involved and Incarcerated youth • Transition • Multi-year analysis of drop out and graduation rates • Post-school outcomes 	<ul style="list-style-type: none"> • Apex • Legislative HB 1177 – incarcerated youth • State-wide Standardization Project for incarcerated youth 	<ul style="list-style-type: none"> • Maureen • Robin H • Susan Frenette • Audrey Burke • Trisha

			<ul style="list-style-type: none"> • Commissioner Barry • NH Transition Community of Practice/Local Transition Collaborative 	Swonger
2	3, 7	<ul style="list-style-type: none"> • Student achievement on NECAP with accommodations as well as the NECAP Alt • Preschool outcomes • Discrepancies between special education and regular education students • Programs of prevention – RtI models, PBIS 	<ul style="list-style-type: none"> • Focused Monitoring process – SERESC Consultants • Institute on Disability – focus on NECAP Alt • NH Responds • NH CEBIS • NH Response to Intervention Task Force 	<ul style="list-style-type: none"> • Michelle • Stacey Dailey
3	5, 15-20	<ul style="list-style-type: none"> • Accurate LRE reporting/Indicator 5 by district and state • Complaints • State monitoring of corrective action 	<ul style="list-style-type: none"> • NH DOE APR • Independent Review of NH DOE and Program Approval process – pursuant to HB 766 	<ul style="list-style-type: none"> • Dick Cohen • Sarah Cooley • Karen Staines
4		<ul style="list-style-type: none"> • Rural education • Critical shortages of personnel and specialists 	<ul style="list-style-type: none"> • HB 661 recommendations • Commissioner Barry • NH Council on Autism Spectrum Disorders recommendations 	<ul style="list-style-type: none"> • Candace • Raymond

Reporting subcommittees:

1. Legislative – Dick Cohen
2. Parent Involvement – Michelle Lewis
3. Autism Council – Brian Balke

Agenda Item XII: Adjournment

Raymond Dailey made a motion to adjourn the meeting. Trisha Swonger seconded the motion. All in favor.

Meeting adjourned at 1:50pm.